



## Minutes of PPG meeting held on 5 March 2025

**Patient member attendees:** Steve Billingham (Chair), Alan White (Deputy Chair), Donald Gordon, John Greensmyth, Karen Henderson, Susan Zappert and Maureen Cuthbert

**Practice Member Attendees:** Dr Mark Grandison, Dr Hamish Shearer, Kerry Donaldson (Secretary)

**Apologies:** Bruce Masson, Neil Smillie and Amanda Brodie

### Minutes

- Action points from the last meeting (27 November 2024) were reviewed and signed off as completed.

### Community and Patient Engagement

- Contact details for Community groups have been up dated as much as possible. PPG members to pursue business who have not responded. It was agreed to distribute information via the PPG email address to these groups.

A number of local business have agreed to have hard copies of bulletins to display for patients to take away/read.

The above lists will be a work in progress.

Aboyne Green Spaces have been working with the Practice giving advice, costings and ideas to improve the front of the practice. Explore possible funding and recruit helpers to help with planting and maintaining the planters etc.

Spring bulletin has been generated and will be circulated in the Practice and local business. It has been added to practice website and face book.

### Reaching the Younger Population

- Discussed ways of trying to attract the younger generation to be a representative on the group. Poster to be displayed in the Community Centre to increase awareness.

### Reviewing aims of PPG

- Constitution was reviewed and final version to created and displayed on website.

### New Office Bearers

- The constitution states the constitution should be reviewed at Annual review meeting and new office holders who are only elected for 12 months i.e. Chair/Vice Chair and Secretary. It was agreed to hold a meeting in April to appoint the Chair/Vice Chair and Secretary.

Meeting closed at 20.35 pm with the date of the next meeting agreed for 16 April 2025.

Minutes prepared by: Kerry Donaldson