



Minutes of Meeting held on 3rd Sept 2025

Patient member attendees: Alan White (Chair), Donald Gordon, John Greensmyth (Secretary), Susan Zappert, Neil Smillie, Maureen Cuthbert, Amanda Brodie, Karen Henderson and Caroline Littlejohn (Chair of Friends of Aboyne Hospital)

Practice Member Attendees: Dr Hamish Shearer, Dr Mark Grandison, Kerry Donaldson (Practice Manager)

Apologies: None

Matters Arising:

- Google Drive; JG to send out a "how to guide".
- Approach to the Academy; HS to follow up.
- Area outside the Health Centre building; NS to work with APTG on Saturday 5th Sept.
- FaceBook; JG to ask Bruce Masson for the account admin details.

Minutes

Friends of Aboyne Hospital;(FoAH)

AW welcomed Caroline Littlejohn (CL) to the meeting and (CL) gave an overview of the work of FoAH and noted that a Community Hospital Network review is being undertaken throughout Grampian. There will be some form of public roadshows / consultation in Oct but we all need to be vigilant as the advance notification timescale may be short based on previous experience. There is a Glen O'Dee hospital event organised by the Banchory PPG on Tuesday 30th Sept.- see separate details.

Community Event Plan; (1st November in Victory Hall)

Pre-event publicity;

- Poster with headline info; Details of outline programme, where to ask questions
- Send mailing out to our list
- Look to have some graphics made - AW to ask Steve Billingham if his daughter could help.
- Possibility of using the Practice mailing list. JG & KD to work on this.
- JG to circulate an updated draft poster.

Questions;

MG to develop a few generic questions as a starter. Public questions to be sent to PPG Secretary and made available to the Speaker panel ahead of the event.

Organisations;

- Fire Service approached by KD
- SCARF; KD
- Community Transport; JG to talk to Aboyne Community Trust, Cromar - MC to contact and revert to JG
- FoAH; CL to host a stand

Catering; MC to lead & KD to provide consumables, NS also agreed to help.

Hall set up: MG to invite some youthful help to set out and re-store the chairs.

AV; JG to organise and ensure Hearing Loop is operational on the day.

Measuring Success; Footfall 50+ on the day and number of questions submitted. Keeping to the plan and feedback questionnaire. KD and JG to draft the feedback form.

PPG Bulletins and Practice Newsletters;

The Practice will maintain its current format of leading on topical clinical issues with the PPG adding any subjects it may wish to communicate.

AOCB;

There was no other business discussed and the meeting closed at 20.00 pm

Next Meeting;

12th Nov at 19:00 at the Health Centre meeting room.

Minutes prepared by: John Greensmyth